



Prairie Heights Community School Corporation
Board of Education Meeting

December 16, 2024

Administration Office

MINUTES

The Prairie Heights Community Schools Board of Education met in regular session on Monday, December 16, 2024 at 6:00 pm. The meeting was held in the administration office. Those in attendance were as follows: Jeff Reed, Todd Perkins, Aaron Pfafman, Jesslyn Senecal, Heather Culler, Mike Howe, Damon Witherspoon, Jeremy Swander, Andy Arndt, Brian Wesson, and Jamie Staton. The meeting was called to order by President Todd Perkins at 6:00 pm with the Pledge of Allegiance and a moment of silence.

Public Comments: None

A motion was made by Heather Culler to approve the following consent items:

- Approval of the November 18, 2024 minutes
- Approval of the November 25, 2024 and December 10, 2024 payroll
- Approval of the December 2024 claims
- Approval of Employment
 - New Hires: Kristina Van Horn – 8th Grade Language Arts Teacher, Torin Kellett – Girls Tennis Varsity Head Coach, Adilyn Smith – Wrestling Assistant Coach (volunteer), Matt Levitz – Wrestling Assistant Coach (volunteer), Kenyon Helmuth – JV Baseball Assistant Coach (volunteer), Mendy Penick – 7th Grade Girls Basketball Assistant Coach (volunteer), Shannon Sawin – Middle School Paraprofessional, Jennifer Sears – Corporation Nurse Position (part-time maternity leave), Emilee Beer – Corporation Nurse Position (part-time maternity leave), Taryn Hart – Elementary School Paraprofessional, Abby Lewis – Third Grade Maternity Leave, Stacy Hanaway – Maternity Leave Elementary Special Education
 - Reassignments:
 - Resignations: Erin Graves – Middle School Paraprofessional, Kaley Hostetler – Cheerleading Assistant Coach (volunteer), Logan Hamilton – JV Boys Basketball Assistant Coach (volunteer), Brayden Bontrager – JV Boys Basketball Assistant Coach (volunteer), Torin Kellett – Boys Track Assistant Coach, Karly Perkins –

Middle School Track Coach, Dawson Dunn – Elementary School Paraprofessional,
Cierra Young – Varsity Volleyball Assistant Coach (volunteer)

○ Retirements:

The motion was seconded by Aaron Pfafman and approval was 5-0.

A motion was made on the following Action Items:

- Mike Howe moved to approve the resolution for Annual Transfer of Expenditures. Jesslyn Senecal seconded the motion and approval was 5-0
- Heather Culler moved to approve the resolution to Transfer to Rainy Day Fund. Mike Howe seconded the motion and approval was 5-0.
- Mike Howe moved to approve the resolution to Transfer amounts from Education Fund to Operations Fund. Aaron Pfafman seconded the motion and approval was 5-0.
- Jesslyn Senecal moved to establish the Board of Finance/Reorganization Meeting for January 9, 2025 at 6:00 pm. Heather Culler seconded the motion and approval was 5-0.
- Mike Howe moved to approve Bill Eberhard as the Corporation Attorney. Aaron Pfafman seconded the motion and approval was 5-0
- Aaron Pfafman moved to approve the 2025 project list. Jesslyn Senecal seconded the motion and approval was 5-0.

Principals gave building updates. Mr. Reed noted that the new high school diploma requirements have been released and will be shared with the board at a future date. Mr. Reed invited all board members to the staff breakfast on December 20 at 7:15. Mr. Reed recognized Mike Howe for his 16.5 years of service as a Prairie Heights School Board Member.

Adjournment was at 6:30 pm.

Documents were signed.

Executive Session I.C. 5-14-1.5-6.1(b)(2)(C) to discuss the implementation of security systems immediately following the regular meeting.

Start Time: 6:35

End Time: 6:50