



**Prairie Heights Community School Corporation**  
**Board of Education Meeting**

**December 18, 2023**

**Administration Office**

**MINUTES**

The Prairie Heights Community Schools Board of Education met in regular session on Monday, December 18, 2023 at 6:00 pm. The meeting was held in the administration office. Those in attendance were as follows: Jeff Reed, Todd Perkins, Mike Howe, Aaron Pfafman, Heather Culler, Jesslyn Senecal, Jeremy Swander, Damon Witherspoon, Brian Wesson, Christine Orr, Dustin Holden, Gaylon Wisel, and Corissa Kurtz. The meeting was called to order by President Todd Perkins at 6:00 pm with the Pledge of Allegiance and a moment of silence.

Public Comments: None

A motion was made by Heather Culler to approve the following consent items:

- Approval of the November 13, 2023 minutes
- Approval of the November 24, 2023 and December 8, 2023 payroll
- Approval of the December 2023 claims
- Approval of Employment
  - New Hires: Hunter Allen – JV Wrestling Assistant Coach (volunteer), Joseph Johnson – JV Baseball Head Coach, John May – Middle School Football Coach, Kerri Allen – 7<sup>th</sup> Grade Girls Basketball Coach, Kennedy Kugler – 7<sup>th</sup> Grade Girls Basketball Coach (volunteer), Greg Hench – MS Golf Co-Coach, Kylee Leland – PHES Full Time Instructional Assistant
  - Reassignments: Aimee Helmick – PHES Full Time Instructional Assistant to PHES Library Assistant
  - Resignations: Mark Dunkel – Varsity Boys Basketball Assistant Coach (volunteer), Joey Blakely – Varsity Wrestling Assistant Coach (volunteer)

The motion was seconded by Aaron Pfafman and approval was 5-0.

A motion was made on the following Action Items:

- Mike Howe moved to approve the Resolution for Annual Transfer of Expenditures. Jesslyn Senecal seconded the motion and approval was 5-0.

- Aaron Pfafman moved to approve the Resolution to Transfer to Rainy Day Fund. Heather Culler seconded the motion and approval was 5-0.
  
- Mike Howe moved to accept Unclaimed Graduation Class Funds. Jesslyn Senecal seconded the motion and approval was 5-0.
  
- Aaron Pfafman moved to establish the Board of Finance/Reorganization Meeting. Heather Culler seconded the motion and approval was 5-0.
  - Meeting date is scheduled for January 8, 2024 at 5:30 pm.

Mr. Reed reminded the Board about the staff breakfast on December 22 at 7:15. The administrators gave building reports. Officer Wisel gave updates on transportation and the arrival of new buses. Mr. Holden gave updates regarding buildings and grounds.

Adjournment was at 6:16 pm.

Documents were signed.

Executive Session I.C. 5-14-1.5-6.1(b)(9) to discuss a job performance of an individual employee immediately following the regular meeting.

Start Time: 6:25 pm

End Time: 7:10 pm