



**Prairie Heights Community School Corporation**  
**Board of Education Meeting**

**March 20, 2023**

**Administration Office**

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**MINUTES**

The Prairie Heights Community Schools Board of Education met in regular session on Monday, March 20, 2023 at 6:00 pm. The meeting was held in the administration office. Those in attendance were as follows: Jeff Reed, Brook German, Todd Perkins, Mike Howe, Aaron Pfafman, Heather Culler, Christine Orr, Jeremy Swander, Damon Witherspoon, Troy Gaff, Andy Arndt, Gaylon Wisel, and Dustin Holden. The meeting was called to order by President Brook German at 6:00 pm with the Pledge of Allegiance and a moment of silence.

A motion was made by Aaron Pfafman to approve the following consent items:

- Approval of the February 20, 2023 minutes
- Approval of the February 25, 2023 and March 10, 2023 payroll
- Approval of the February 2023 claims
- Approval of Employment
  - Jill Winkle - Middle School ISS Supervisor
  - Tyler Randol - Varsity Girls Basketball Assistant Coach
  - Emily Burkholder - JV Softball Assistant Coach (volunteer)
  
  - Reassignments: Erin Graves - PHCSC Food Service to MS Paraprofessional, Meagan Vaillancourt - MS/ES Attendance/Clinic to Elementary School Secretary
  
  - Resignations: Lori Wisel - ES/MS Receptionist effective May 30, 2023, Sean German - 6th Grade Girls Basketball Coach, Brook German - 6th Grade Girls Basketball Coach (volunteer), Brandan Cross - Middle School Football Coach, Tressa Jeffrey - Middle School FACS teacher effective at the end of the 2022-2023 school year

The motion was seconded by Heather Culler and approval was 4-1.

A motion was made on the following Action Items:

- Todd Perkins moved to approve Sunday, June 4 at 2:00 pm as the date for graduation. Mike Howe seconded the motion and approval was 5-0.

- Heather Culler moved to approve the dates for summer school. June 6-9, 12-15 and July 24-27, July 31-Aug 3 from 8:00-11:30 with door to door transportation. Todd Perkins seconded the motion and approval was 5-0.

The Board heard building updates from the Principals, transportation updates from Officer Wisel, and maintenance updates from Dustin Holden. Mr. Reed congratulated Christine Orr for the recent Corporation audit that had no findings.

Adjournment was at 6:18 pm.

Documents were signed.