



**PRAIRIE HEIGHTS COMMUNITY SCHOOLS  
BOARD OF EDUCATION MEETING**

**August 21, 2017  
6:30 p.m.**

**Administration Office  
0305S 1150E, LaGrange, IN**

---

**MINUTES**

The Prairie Heights Community Schools Board of Education met in regular session on Monday, August 21, 2017. The meeting was held in the Administration Office. Those in attendance were as follows: Mr. Reed, Bob Ledgerwood, Jim Courtright, Kirk Perkins, Patty Lorntz and Mike Howe. Also in attendance were: Gaylon Wisel, Andy Arndt, Brad Jones, Ron Northup, Karen Eagleson, Deb Snyder, Bryce Heller and Shelia McCrea. The meeting was called to order by President Bob Ledgerwood at 6:30 p.m. with the Pledge of Allegiance and a moment of Silence.

A motion was made by Mike Howe to approve the following Consent Items:

- Approval of the July 17, 2017 minutes.
- Approval of July 25 & August 10, 2017 payroll.
- Approval of August claims.
- Approval of Employment as of August 14, 2017:
  - a) John Lauer – PHMS Art Teacher (5/7 contract)
  - b) Letha Harris – PHES Teacher
  - c) Jamie Dilts – PHES Teacher
  - d) Walker Healey – PHES Teacher
  - e) Liz Crites – PHES Substitute
  - f) Meagan Connors – PHES Teacher

Mr. Reed approved a retirement notice from Tammy Shultz (PHES Teacher) and Linda Bontrager (PHCSC Food Service). Mr. Reed approved the resignation of Tyson Dilts (PHES Teacher), Rae Henderson (PHES Teacher), Elizabeth Smoker (PHCSC Bus Driver), and Kevin Schlegel (PHCSC Bus Driver). Mr. Reed approved the employment of Carly Craig (Part-time PHES Aide), Monaca Alwine (Educational Interpreter) Lisa DeMott (PHCSC Food Service), Lisa McKee (PHCSC Food Service) and Barbara Dermott (PHCSC Food Service).

The motion was seconded by Patty Lorntz and approval was 5-0.

Motions were then made on the following Action Items:

- Kirk Perkins moved to approve advertising the 2018 budget. Jim Courtright seconded the motion and approval was 5-0.
- Jim Courtright moved to the Resolution Authority to Reduce Appropriations. Kirk Perkins seconded the motion and approval was 5-0.
- Patty Lorntz moved to approve the building financial reports. Mike Howe seconded the motion and approval was 5-0.
- Mike Howe moved to approve the first reading of the Administrative Guidelines, Bylaws and Policies. Patty Lorntz seconded the motion and approval was 5-0.
- Mike Howe moved to suspend the rules to allow for the reading of policies 3220.01 and 5111 for a second time. Patty Lorntz seconded the motion and approval was 5-0.
- Mike Howe moved to approve the adoption of policies 3220.01 and 5111 on their second reading. Kirk Perkins seconded motion and approval was 5-0.

- Kirk Perkins moved to approve the Superintendent to serve as the ESCRFT Trustee. Jim Courtright seconded the motion and approval was 5-0.

Mr. Reed thanked Gunthorp Farms & Miller Poultry for donating the meat for our staff luncheon on August 14.

Adjournment was at 7:13 p.m.

Documents were signed.

Executive Session I.C. 5-14-1.5-6.1(b)(2A) collective bargaining discussions began at 7:20 p.m. and adjourned at 7:45 p.m.