



**PRAIRIE HEIGHTS COMMUNITY SCHOOLS  
BOARD OF EDUCATION MEETING**

*May 20, 2013  
7:00 p.m.*

*Administration Office  
0305S 1150E, LaGrange, IN*

---

## **MINUTES**

The Prairie Heights Community Schools Board of Education met in regular session on Monday, May 20, 2013. The meeting was held in the Administration Office. Those in attendance were as follows: Mr. Middleton, Bob Ledgerwood, Todd Perkins, Janet Grabill, Mike Howe and Jim Courtright. Also in attendance were: Jeff Reed, Vicki Walker, Brenda Rummel, Donell Housel, Jeremy Swander, Damon Witherspoon, Karen Eagleson, Abby Arndt, Andy Arndt, Mike Travis, Lisa Ledgerwood, Bryce Heller, Jamie Bauer, and Jennifer Holden.

The meeting was called to order by President Bob Ledgerwood at 7:00 p.m. with the Pledge of Allegiance and a moment of Silence.

Mr. Middleton presented the following high school students with art awards: Rebekah Frey, Betsy Perkins, Brendan McGrath, Jacob Heller, Elizabeth Flynn, Jackson Neely, Genna Boyer, August Bates, Kelsey Clayton, Heather Hornbrook, and Bethany Foley.

A motion was made by Mike Howe to approve the following Consent Items:

- Approval of the April 15, 2013 minutes.
- Approval of April 19 & May 3, 2013 payroll.
- Approval of May claims.
- Approval of Employment
  - a) Andrew Arndt – Prairie Heights High School Assistant Principal
  - b) Brad Shepard – Volunteer Assistant Boys Track Coach
  - c) Jennifer Holden – Varsity Girls Basketball Coach
  - d) Mark Walter – Varsity Boys/Girls Cross Country Coach
- Resignation accepted by Mr. Middleton from Yvette Jacobs (PHMS ED Aide), Doug Dunithan (PHHS Custodian) and Jerry Perkins (Varsity Boys/Girls Cross Country Coach).
- Retirement accepted by Mr. Middleton from Sue Brayton (PHHS Teacher).

The motion was seconded by Jim Courtright and approval was 5-0.

Motions were then made on the following Action Items:

- Todd Perkins moved to approve the first reading of the Administrative Guidelines, Bylaws and Policies. Jim Courtright seconded the motion and approval was 5-0.
- Mike Howe moved to approve the 2013-2014 field trips. Janet Grabill seconded the motion and approval was 5-0.
- Todd Perkins moved to approve the 2013-2014 fundraisers. Janet Grabill seconded the motion and approval was 5-0.
- Janet Grabill moved to approve the 2013-2014 textbook rental funds. Mike Howe seconded the motion and approval was 5-0.
- Mike Howe moved to approve the student handbooks for 2013-2014 and the 2013-2014 staff handbook for PHES. Todd Perkins seconded the motion and approval was 5-0.

- ❑ Todd Perkins moved to approve the purchase of 3 new buses from Midwest Transit with a total cost of \$220,473. Jim Courtright seconded the motion and approval was 5-0.
- ❑ Jim Courtright moved to approve to increase the lunch prices for 2013-2014 by ten cents. Janet Grabill seconded the motion and approval was 5-0.
- ❑ Mike Howe moved to approve two summer Ag workers. Todd Perkins seconded the motion and approval was 5-0.
- ❑ Janet Grabill moved to declare disposable property of 5,360 pounds of free weights and dumbbells. Jim Courtright seconded the motion and approval was 5-0.
- ❑ Mike Howe moved to approve Karen Eagleson as the REMC Representative for the annual REMC meeting. Todd Perkins seconded the motion and approval was 5-0.

Mr. Middleton reported that the Steuben County Building Trades class for 2013-2014 will be cancelled. The two Prairie Heights students that are signed up will join the Noble County class through 4 County Vocational.

Mrs. Housel gave instructions to the board for Graduation on Sunday, June 9<sup>th</sup>.

Adjournment was at 7:59 p.m.

Documents were signed

Executives Session I.C. 5-14-1.5-6.1(b)(9) to discuss job performance of an employee and I.C. 5-14-1.5-6.1(C) Collective bargaining began at 8:12 p.m. and adjourned at 9:15 p.m.