



Prairie Heights Community School Corporation
Board of Education Meeting

February 16, 2026

Administration Office

MINUTES

The Prairie Heights Community Schools Board of Education met in regular session on Monday, February 16, 2026 at 5:00 pm. The meeting was held in the administration office. Those in attendance were as follows: Jeff Reed, Heather Culler, Todd Perkins, Aaron Pfafman, Jesslyn Senecal, Jamie Staton, Christine Orr, Andy Arndt, Damon Witherspoon, Brian Wesson, Dustin Lucas, and Deb Snyder. The meeting was called to order by President Heather Culler at 5:00 pm.

Public Comments: None

A motion was made by Jesslyn Senecal to approve the following consent items:

- Approval of the January 21, 2026 minutes
- Approval of the January 23, 2026 and February 10, 2026 Payroll
- Approval of the February 2026 Claims
- Approval of Employment

- New Hires: Abby Hess – Fifth Grade Temporary Math Teacher, Zachary Wiseman – Boys Track Assistant Coach (volunteer), Gavin Garman – JV Baseball Assistant Coach (volunteer), Adam Brimie – Boys Varsity Golf Assistant Coach, Brent Byler – Girls Varsity Head Tennis Coach

- Reassignments: Craig Burkholder – Varsity Coed Soccer Head Coach to Varsity Soccer Assistant Coach (volunteer), Brody Rice – Varsity Assistant Baseball Coach to Varsity Assistant Baseball Coach (volunteer)

- Resignations: Torin Kellett – Girls and Boys Varsity Head Tennis Coach, Tina Sailor – Girls Varsity Assistant Volleyball Coach, Colton Penick – JV Boys Basketball Coach (volunteer), Melissa Bontrager – Eighth Grade Girls Volleyball Coach, Samantha Doty – Middle School Temporary Permanent Substitute (effective February 27, 2026)

The motion was seconded by Todd Perkins and approval was 5-0.

A motion was made on the following Action Items:

- Jamie Staton moved to accept the Department of Education waivers for the weather cancellations on January 26 and January 27. Aaron Pfafman seconded the motion and approval was 5-0.
- Jamie Staton moved to approve the pay for classified employees on the Department of Education Waived days of January 26 and January 27. Jamie Staton seconded the motion and approval was 5-0.
- Aaron Pfafman moved to approve the bid and purchase from MacAllister for a 78 passenger bus through the CIESC Cooperative Purchasing. Todd Perkins seconded the motion and approval was 5-0.
- Todd Perkins moved to approve the carpet bid from White's Flooring for the middle school carpet project. Jesslyn Senecal seconded the motion and approval was 5-0.
- Todd Perkins moved to approve the use of three asynchronous learning days to cover any future weather cancellations for the rest of the 2025-2026 school year. Aaron Pfafman seconded the motion and approval was 5-0.

Principals gave building updates.

Mr. Reed reported on the following:

- ECA accounts from all three buildings were audited this winter with no findings.
- Due to the financial balance within the Northeast Indiana Insurance Trust, there will be an insurance premium holiday for employees and the district during the month of March.
- Reported on the progress for the following summer projects:
 - High School Press box and concession stand
 - High School ceiling grid and lighting project
 - Middle School and Elementary School Roof Replacement
 - Middle School Carpet
 - Elementary Furniture
 - Elementary Playground

Adjournment was at 5:20 pm

Documents were signed.