



**PRAIRIE HEIGHTS COMMUNITY SCHOOLS  
BOARD OF EDUCATION MEETING**

**March 16, 2020  
6:30 p.m.**

**Administration Office  
0305S 1150E, LaGrange, IN**

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**MINUTES**

The Prairie Heights Community Schools Board of Education met in regular session on Monday, March 16, 2020. The meeting was held in the Administration Office. Those in attendance were as follows: Mr. Reed, Bob Ledgerwood, Brook German, Mike Howe, and Jim Courtright. Also in attendance were: Dustin Holden, Gaylon Wisel, Karen Eagleson, Damon Witherspoon, Alecia Pfefferkorn, Walker Healey, Charity Healey, Brad Jones, Brent Byler, Jeremy Swander, Andy Arndt, and Amanda Gunthorp. The meeting was called to order by President Bob Ledgerwood at 6:30 p.m. with the Pledge of Allegiance and a moment of Silence.

A motion was made by Mike Howe to approve the following Consent Items:

- Approval of the February 17, 2020 minutes.
- Approval of February 25 & March 10, 2020 payrolls.
- Approval of March, 2020 claims.
- Approval of Employment:
  - a) Todd Johnston – Volunteer JV Softball Coach
  - b) Yvette Jacobs – Volunteer PHMS Girls Track Coach
  - c) Jenny Hines – 7/8 Special Education Teacher
- Mr. Reed accepted a retirement letter from Carol Mauck (PHES Teacher), Gayle Roth (PHES Teacher), Rhonda Bartlett (PHCSC Bus Driver), Taneeka Hagewood (PHCSC Bus Driver), Gina Bellam (PHMS Instructional Assistant), and Karla Koomler (PHMS Counselor) all effective at the end of the 2019-2020 school year.
- Mr. Reed approved a resignation from Lisa Holmes (PHCSC Food Service), Taylor Terry (PHCSC Custodian), Sharon Malone (PHHS Instructional Assistant), Andrea Glick (PHMS Instructional Assistant), Deana Tritch (PHES Instructional Assistant – effective at the end of the 2019-2020 school year) and Brandee Hoffman (PHCSC Website Coordinator).
- Mr. Reed approved the employment of Trudi Meyer (PHCSC Custodian) and Melinda Williams (PHMS Intervention/Study Skills Instructional Assistant).

The motion was seconded by Jim Courtright and approval was 4-0.

Motions were then made on the following Action Items:

- Mike Howe moved to set graduation for May 29<sup>th</sup> at 7:00 p.m. Brook German seconded the motion and approval was 4-0.

Kirk Perkins arrived to the meeting at 6:45 p.m.

- Jim Courtright moved to approve purchasing 3 Blue Bird (One 78 passenger and two 66 passenger) buses that are equipped with seat belts for a total purchase price of \$275,888.00. Mike Howe seconded the motion and approval was 5-0.
- Brook German moved to approve the second reading and adoption of Bylaws, Policies, and Administrative Guidelines. Mike Howe seconded the motion and approval was 5-0.
- Mike Howe moved to approve Resolution 31620. This resolution states that all employees of Prairie Heights will be paid for time off due to COVID-19. Jim Courtright seconded the motion and approval was 5-0.

Adjournment was at 7:08 p.m.

Documents were signed.